

MINUTES OF PPG Meeting
Thursday 30th January 2020

Present from the surgery: Kirsty Farrar, Emma Woodall

PPG Members Present: Andree Evans, Lawrence Doyle, Carol Dorking, Stuart Ensor, Adrian Mosley, Kay Fish, Morris Barrows, Sandy Gillan.

Apologies: Bridget Schofield, Barbara Cook, Karen Merrey, Susan Gairns, Paul Vose, Meg Andrews, Don Saul.

	ACTION				
<p>1.Practice Presentation</p> <p>Updates from last minutes</p> <ul style="list-style-type: none"> * Turning Point – to invite to a future meeting once PPG dates are agreed. * Website – to defer to a future meeting as Dr Richardson is unavailable today. <p>Veteran Friendly Practice</p> <ul style="list-style-type: none"> * College Lane Surgery is proud to announce that we are now a fully accredited RCGP Armed Forces Veteran Friendly Practice. * A veteran is anyone who has served in the British Armed Forces (Regular or Reserve) for at least one day. There are around 2.4 million British Armed Forces Veterans in Great Britain, of whom 89% are male and 60% are aged 65 and over. * This accreditation assists with GPs understanding the needs of veterans, reservists and service families, and provides information on specialist referral pathways. * We will be spending time focusing on identifying these individuals and coding patient records via a number of ways. Our registration form has already been updated requesting this information. <p>Carers</p> <p>College Lane Surgery is looking at how we can improve on identifying and supporting our carers.</p> <p>The aim is to:</p> <ul style="list-style-type: none"> * Review our Carer Register and work on identifying all new and existing carers. * Use our Register to support holistic carer health and wellbeing needs. * Make it easier for carers to access services, by reviewing our Carer Pack and how we make information available. * Make strong links with Carers Wakefield. <p>Stoma Nurse Clinics</p> <ul style="list-style-type: none"> * College Lane is working alongside Mid Yorkshire NHS Trust to offer a new service to all our stoma patients. * All our stoma patients will have received an invite to attend a clinical review with a Stoma Care Clinical Nurse Specialist. * The aim is to review stoma care routines, identify any stoma related issues patients may be experiencing, support patients in addressing/finding solutions to these issues and ensure all stoma care items are listed on your repeat prescriptions. <p>Future PPG Meeting Dates</p> <p>Proposed meeting dates from the surgery:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Monday 30th March</td> <td style="text-align: right;">1.30pm</td> </tr> <tr> <td>Monday 18th May</td> <td style="text-align: right;">6.30pm</td> </tr> </table>	Monday 30 th March	1.30pm	Monday 18 th May	6.30pm	
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Monday 18 th May	6.30pm				

Monday 27th July 1.30pm
Monday 28th September 6.30pm
Monday 30th November 1.30pm

**If you wish to contact our Patient Participation Group their e-mail address is:
secretary.ackworthppg@outlook.com
Next Meeting: TBC**

Points discussed during the presentation:

- Social Prescriber – is currently looking at hours/times that they will be in each practice. We will advise once we are aware.
- Mental Health – question was raised over the percentage of patients that we see that are mental health issues. Unable to accurately advise as most patients that come in with mental health issues come in with other symptoms. KF assured the PPG that there are plans in place in the primary care network regarding mental health and will be looking at service provisions.
- KF requested that if anyone is aware of any veterans who are patients that would like to be on our PPG, please bring them along.
- KF updated that the practice would like to host a Veterans Open Day during the summer, and would like to look at Veterans breakfast/lunch clubs locally.
- Meeting dates going forward. Dates proposed by the surgery are not agreed by the PPG as too many unable to attend. EW to look at any Thursday dates available and liaise with Andree & Lawrence. Agreed to hold next meeting on Thursday 2nd April 2020. EW to add this into the body of email when circulating minutes.

2.Minutes of meeting held 28th November 2019

Agreed.

3. Matters Arising

Discussed as part of practice presentation.

4.Newsletter

Issued in December.

Paul Vose to do biography for next edition. Carol Dorking for one after that.

5.Reports

Sandy has circulated any relevant reports. Any comments regarding these reports, to send to Sandy in an email.

6.Any other business

- SG to arrange visit from Dasa for meeting on 2nd April.
- MB – ECHO awareness at Kinsley centre – to bring more details to next meeting.
- MA (via LD) – when ordering online prescriptions on a weekend, it gives two messages – giving different dates for collection.